



Lewis and Clark National Historic Trail Interpretive Center

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Volunteer Options

There are a number of ways to serve as a volunteer at the Lewis & Clark Interpretive Center. Each position caters to different skills, abilities and inclinations. These are the different types of Volunteer jobs which may interest you:

Year Round Opportunities:

1. **Behind the Scenes:** Behind-the-scenes staff assist the Center operations by answering the telephone, answering mailed inquiries, computer data entry, artifact registration, staff library maintenance, Center files maintenance, publication design, photography, or many other interesting projects. Primary public contact would be by telephone, e-mail or by letter.
2. **Docent – Front Desk and Exhibit Hall:** Docents work at the front desk and in the exhibit area. Front desk docents give introductions for scheduled groups, work at the front desk providing visitor information and manage the audio tour equipment checkout. Exhibit hall docents greet visitors in the exhibit spaces and provide information in response to visitor requests. Serving as a docent requires special training at the Center, as well as knowledge of the local area. These are primary public contact positions – volunteers will be meeting and greeting visitors throughout their work shift.
3. **Education:** Education volunteers work with the Education Specialist to provide special programs for school groups, using educational materials and activities specially developed to provide curriculum-based programs at the Center. Requires special training at the Center; and candidates must enjoy working with youth.
4. **Fee Collection:** Docents work at the front desk, greeting visitors and collecting the necessary entrance fees. Docents also sell passes and gift entries. Requires special training in fee collection procedures, security and accountability procedures and good skills in public contact.
5. **Museum Store:** Store volunteers help the Lewis and Clark Foundation operate the Portage Cache store. The position requires special training from the Lewis and Clark Foundation (LCF) and personal references.
6. **Special Events:** Special Events volunteers assist during special events on an as-called basis. This is an especially useful position for people available on an irregular schedule.
7. **Sherman Library and Archives:** This specialized position assists the Library Director with archival collections, cataloging, maintaining databases and processing slide and photographic collections.

Summer Opprtunities (in addition to the above duties):

1. **Trail Docent:** During the summer, the Interpretive Center opens the River Camp area to present hands-on demonstrations of different skills used by the Lewis and Clark expedition and by Native American groups. Trail docents gather visitors and lead them to River Camp, explaining that day's programs. Requires special training, good skills at contacting the public and some physical stamina.
2. **River Camp Docent:** During the summer, the Interpretive Center opens the River Camp area to present hands-on demonstrations of skills used by the Lewis and Clark expedition and by Native American groups. River Camp docents assist with the hands-on programs, demonstrating the different skills. Requires special training, skill in public contact and the ability to learn how to present at least one of the skill demonstrations.